

T'it'q'et Administration

P.O. Box 615
Lillooet, B.C.
V0K 1V0

phone (250) 256 4118
fax (250) 256 4544

Application and Approval for Use of T'it'q'et Facilities

To be completed after phone consultation regarding available dates and proposed purposes. Return this form to the above address and phone number.

Name of Group or Individual: _____

Date of Application: _____

What type of event: _____

Facility Requested:

Gymnasium	Award winning facility presented by B.C. woodworks Capacity of 500 people Renting the gymnasium for the full day includes set up of tables, chairs, and sound system.	Full Day- 8 hours- \$350.00 Additional time \$45/hour Hourly rate- \$50/hour (does not include set up)
Kitchen	Propane stove, 3 ovens, walk in fridge, storage room, plates, cups, utensils, dishwashing machine, 3 sinks, 2 tables for prepping, spacious	Full day- 8 hours- 250.00 Additional time- \$30/hour Hourly Rate- \$50/hour
Resource Room	Natural lighting, smart TV, white board	Full Day- 8 hours- \$200.00 Additional time- \$25/hour Hourly Rate- \$30.00/hour
Multi-Purpose Room	Conference calls, spacious	Full Day- 8 hours- \$200.00 Additional time- \$25/hour Hourly Rate- \$30.00/hour
Small Board Room	Conference calls, smart TV, sky light, suitable for smaller meetings 2-8 people	Full Day- 8 hours- \$200.00 Additional time- \$25/hour Hourly Rate- \$30.00/hour
Council Chambers	Microphones available for better communication, suitable for 15-20 people	Full Day- 8 hours- \$200.00 Additional time- \$25/hour Hourly Rate- \$30.00/hour
Resource Center	Perfect for long term use, spacious, internet and telephone connections available, will be set up upon request but isn't included in the rental fee.	Monthly- \$750/month Weekly- \$175/week Daily- 8 hours- \$150/day Hourly- \$25/hour
Youth Center	Great for children parties, kitchen, internet connection, telephone, spacious	Daily- 8 hours- \$175/day Hourly- \$25/hour

**** Security deposit of 50% will be returned one week following the event if all is in order. If there is any damage or if additional cleaning is needed, these charges will be deducted.**

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Being an eco-friendly facility, we are now implementing an environmental fee of \$300.00, only if you choose to not use the plates, cups, and utensils provided by T'it'q'et Administration.

Date(s) of Use:

Time:

For Ongoing Events: Agreement to be in effect from _____ to _____

Rate agreed upon (this depends on type of facility – each facility has different rates-please see fee schedule on Rules and Information for T'it'q'et Facilities)

Facility Use	\$	
+ Security Deposit	\$	(Separate Cheque will be returned after event,)
= Total	\$	

By the following date _____ (for ongoing use cheque needs to be received by the end of each month),
send check payable to T'it'q'et Administration, Box 615, Lillooet, BC, V0K 1V0.

The undersigned agrees to abide by the conditions and rules set forth in the Rules and Information for Use of T'it'q'et facilities. The undersigned will assume responsibility for damage, loss, or other liability arising from the use or misuse of the facilities. If problems or conflicts occur, T'it'q'et reserves the right to limit or terminate the use privileges of the above names group or individuals.

Signature of Responsible Person

Date

(Print Name Below Signature)

Position in Group

Address:

City, Prov, Zip

Phone (H)

(W)

(C)

(Provide same information about designated Alternate Responsible Person on the back.)

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Approved

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